

Middleton Parish Church School

Admission Policy for September 2016 Intake to Nursery Class

Method of allocating places

The Governing Body has determined that there will be one intake for the whole of the school year. This means that all children, whether summer or winter born, start Nursery in September.

There are 52 half-time Nursery places available for September 2016 within a 15 hour per week entitlement. If the number of applicants does not exceed this number, the School Governors will admit all applicants.

The Governing Body will make every effort to offer children the opportunity to take up more of their flexible entitlement by booking extra sessions. Arrangements around the flexible entitlement will be made after places have been offered. If all part time places have not been filled then some full time places may be offered. Parents will have to pay for extra sessions that they take up.

The Governors have determined that if the demand for places at Middleton Parish Church School Nursery exceeds the number of places available (see above), priority will be given to the categories listed below, in the priority order shown.

If you feel any of the categories apply to your child's circumstances, ***please put this on the application form***, and if necessary, ask your health visitor, social worker or doctor to write to the school to support your view. Any information given will be treated in confidence by the school.

Priority One

- a) **Children who are looked after by the Local Authority**
- b) **Children who have medical or social needs:** Priority for admission will be given to any child where there is evidence of that child having a medical or psychological difficulty which is likely to affect his or her learning, providing the nursery is able to support the child's particular needs. There must be written supporting evidence either from the Consultant Community Paediatrician, the Clinical Psychologist or the Educational Psychology Service.

Priority Two

Any child who has a sibling attending Middleton Parish Church School in Years R-Y5: Siblings include step, half, foster and adopted brothers or sisters living at the same address and full brother or sister living apart.

Priority Three

Children who are regular attendees at any of the Christian Churches within the parish of the joint benefice of St Leonard's and St John's Thornham.

Priority Four

Children who live within the Parish of St Leonard's and St John's

Priority Five – Remaining Places

After the above priority cases, if there are still vacancies, other children whose parents have applied for places at Middleton Parish Church School Nursery will be allocated places by proximity of the child's home to the school (measured using LA software which is also used for Reception Admissions), with those living nearer being accorded the higher priority until the nursery places are all allocated.

Admission to Middleton Parish Church School Nursery Class does not guarantee admission to our Reception class.

- a) Regular attendance is normally taken to mean a minimum of fortnightly attendance at church at public worship for at least the year prior to 1st September in the year before admission to the school. Evidence of infant baptism or dedication of the child and of regular attendance of parent(s)/guardian(s) **must be provided by a member of the clergy or other designated church officer on the form provided.** If you wish your child's/your church attendance to be considered please complete a supplementary form and return it to the school with your application form.
- b) Children who are not admitted will have their name placed on a waiting list. The names on this waiting list will be in the order resulting from the application of the admissions criteria. Since the date of application cannot be a criterion for the order of names on the waiting list, late applicants for the school will be slotted into the order according to the extent to which they meet the criteria. Thus it is possible for a child who moves into the area later to have a higher priority than one who has been on the waiting list for some time. If a place becomes available within the admission number, the child whose name is at the top of the list will be offered a place

Appeals.

Parents do not have the right to appeal the decision made on Nursery applications.

Application for a NURSERY place at Middleton Parish Church School from Sept. 2016

(This application form must be returned to the school by 15.01.14 to be included in the first allocation of places)

Please complete this form in **BLOCK CAPITALS**, and enclose your child's birth certificate and some means of checking your child's address (e.g. Child Benefit confirmation letter), which will be returned to you.

Child's Surname.....

School use:

Birth Cert. seen by

Child's Forenames.....

Date of Birth..... **Boy or Girl?**

This should be between 1.9.12 and 31.8.13

DATE APPLICATION CHECKED BY OFFICE

Postal Address
at time of
application.....

Post Code.....

Telephone – Day :.....

Telephone - Evening:.....

N.B. The address you give **MUST** be the address at which the child normally resides. It cannot be the address of your child-minder, friend or a relative. All addresses will be checked by the school.

School use:

Address verified by:

PLEASE STATE NURSERY PREFERENCES HERE AND TICK APPROPRIATELY

I AM INTERESTED IN A MORNING PLACE ONLY IN NURSERY – 15 HOURS TOTAL

I AM INTERESTED IN AN AFTERNOON PLACE ONLY IN NURSERY – 15 HOURS TOTAL

I AM INTERESTED IN A FULL PLACE – AT A COST OF £60 PER WEEK

PLEASE SPECIFY IF DIFFERENT THAN ABOVE CONFIRMING SPECIFIC REQUIREMENTS BELOW

Does your child come under any of the priorities listed in the admission policy that make it additionally important to have a Nursery place at this school? (Please note that you must produce evidence as listed in the attached booklet in order for the governors to consider your child as a priority.) YES / NO

If YES, my child comes under priority for the following reason(s):

.....
.....

If you have answered 'YES' because of circumstances covered in the attached admission policy, please enclose the required information, as described there. You can also give further information if you wish by enclosing a note with this form. If the necessary supporting information is NOT supplied with this application form, normally the school will disregard priority claims.

If you already have children attending Middleton Parish Church School, (not the nursery) please give their names and the class number(s) they are in at the time of application:

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ALL APPLICATIONS MUST BE SIGNED BY PARENT/GUARDIAN.

I have read and understood the information supplied by Middleton Parish Church School on applying for a place at the school for my child. I undertake to notify the school in writing if any significant information changes, particularly my child's home address. I certify that the information I give above is true.

Signed..... Parent/Guardian Date.....

Please print parent/guardian's full name: Mrs/Ms/Mr